

## SOMERVILLE INTERMEDIATE SCHOOL POLICY ON STUDENT PORTFOLIOS

### RATIONALE:

The use of portfolios is a key element in developing self-directed, life long learners and an important component in the "reporting" process.

*Charter References:* Community Goal  
Curriculum Goal

*Legislative Reference:* NAG 1  
NAG 2

*Related Policies:* M12 Assessment

### PURPOSES:

1. To enhance the reporting process.
2. To provide guidance to students in their learning by teaching the concepts of self assessment, reflection and the setting of needs-based, personal goals.

### GUIDELINES:

1. Portfolios will have a balance of material from all curriculum areas.
2. Evidence of the learning process covered will be shown.
3. Annotations outlining the intention will be included.
4. Portfolios will show a strong emphasis on reflection and goal setting by the students.
5. Self evaluation, peer evaluation and teacher evaluation will be evident.
6. An on-going assessment of student learning will be an integral part of the portfolio.
8. The assessment procedures will provide relevant information to enhance teaching and learning and provide useful information for reporting to parents.
9. Portfolios will be sent home on a regular basis for parents to view and make comment on.
10. A school wide review of portfolio contents will be conducted annually.
11. Portfolios will reflect the classroom programme.
12. Diagnostic, formative and summative assessment procedures will be evident.

DATE:            Written            Adopted            Latest Amendment            Readopted  
                    18/3/97            21/12/98            15/10/02            19/5/05